

KOMENDA-EDINA EGUAFO-ABREM (KEEA) MUNICIPAL ASSEMBLY



2024 DRAFT COMPOSITE ANNUAL ACTION PLAN
Under “AN AGENDA FOR JOBS: CREATING PROSPERITY AND EQUAL OPPORTUNITIES FOR ALL (2022-2025)”

MUNICIPAL PLANNING CO-ORDINATING UNIT (MPCU)
ELMINA C/R - GHANA
2023

INTRODUCTION

In accordance with the guidelines for the operationalization of the District Planning Coordinating Unit (DPCU) and in line with the relevant provisions of the Local Government Act, 2021, Act 936 and the National Development Planning (System) Act, 1994, Act 480, an Annual Action Plan for the district indicating programmes and projects earmarked has been prepared for implementation in the 2024 financial year.

The 2024 Annual Action Plan is reflective of the district's objective of delivering effective and sustainable services to meet the felt needs of the population expressed in the Six (6) thematic areas of the National Development Policy Framework AGENDA FOR JOB, CREATING PROSPERITY & EQUAL OPPORTUNITIES FOR ALL (2022-2025)

VISION

'A model Corporate Local Government Authority with excellent service delivery through transparent and participatory Local Governance'

MISSION

The KEEA Municipal Assembly exist to harness and utilize available resources effectively and efficiently in order to promote sustainable development based on commitment to accountability, quality services, openness, environmental management and active grassroots participation within the confines of good governance.

2024 DRAFT COMPOSITE ANNUAL ACTION PLAN

ECONOMIC DEVELOPMENT

FOCUS AREA 1A: AGRICULTURE AND RURAL DEVELOPMENT

Programme (PBB)	Sub-Programme	Broad Activities	Location	Timeframe							Programme Status		Implementing Institution / Department		
				Q1	Q2	Q3	Q4	GoG	IGF/BFA	Other	New	Ongoing	Lead	Collaborating	
1.Economic dev't	Agric. dev't	Purchase of utilities (electricity, water, communication, internet service)	Elmina						6,000.00 (IGF)					Dep't of Agric.	KEEAMA
2.Economic dev't	Agric. dev't	Maintenance of office equipment and purchase of stationery for office use	Municipal wide						4,200.00 (IGF)					Dep't of Agric.	KEEAMA
3.Economic dev't	Agric. dev't	Maintenance and running of official vehicle and motorbikes	Municipal wide					18,500.00 (DACF)						Dep't of Agric.	KEEAMA
4.Economic dev't	Agric. dev't	Procure office equipment and other logistics	Elmina					15,000.00 (DACF)						Dep't of Agric.	KEEAMA
5. Economic dev't	Agric. dev't	Periodic performance assessment (work planning, budgeting and reporting writing)	Municipal wide					2,400.00 (GOG)	2,400.00 (IGF)					Dep't of Agric.	KEEAMA
6.Economic dev't	Agric. dev't	Monitoring of interventions implementation by MCE, MCD, MDA, MAOs and Accountant	Municipal wide					23,400.00 (DACF)						Dep't of Agric.	KEEAMA
7.Economic dev't	Agric. dev't	Conduct demand-driven training for field staff (AEAs) once every quarter	Municipal wide					1,200.00 (GOG)	2,000.00 (IGF)					Dep't of Agric.	MoFA and RADU
8.Economic dev't	Agric. dev't	Officer to attend training workshops, seminars, etc.	Outside the municipality					8,000.00 (GOG/DACF)						Dep't of Agric.	MoFA and RADU
9.Economic dev't	Agric. dev't	Organise 12No.Agric. technical review meetings	Elmina						4,520.00 (IGF)					Dep't of Agric.	KEEAMA
10.Economic dev't	Agric. dev't	Conduct basic agricultural statistics information - Multi - Round Annual Crop and Livestock Survey (MRACLS)	Municipal wide					3,500.00 (GOG)						Dep't of Agric.	RADU
								6,850.00							

								(DACF)						
11.Economic dev't	Agric. dev't	Organise Research-Extension-Farmer-Linkage (RELC) Session for 25 Technical Officers	Elmina					2,960.00 (DACF)					Dep't of Agric.	RADU
		and 35 actors along the agricultural value chain by Sept., 2024												
12.Economic dev't	Agric. dev't	Collection of commodities, farm inputs and transportation prices of various agricultural produce in every month	Municipal wide					1,800.00 (IGF)					Dep't of Agric.	RADU and agromarketers
13.Economic dev't	Agric. dev't	Twelve AEAs make visits to farmers in 2,304 days	Municipal wide					18,000.00 (DACF)					Dep't of Agric.	Community leaders and contact farmers
14.Economic dev't	Agric. dev't	Undertake clinical interventions and treatment of livestock and poultry species	Municipal wide					6,600.00 (DACF)					Dep't of Agric.	VSD
15.Economic dev't	Agric. dev't	Collaborate with development partners and research institutions to provide extension services (training, setting up of demonstration sites and farmer field school) to beneficiary farmers	Municipal wide					5,000.00 (IGF)					Dep't of Agric.	Development partners and research institutes
16.Economic dev't	Agric. dev't	Organise Farmer Market (mini fair) once in each quarter	Elmina, Kissi, Ayensudo, and Abrem Agona					5,200.00 (IGF)					Dep't of Agric.	BAC
17.Economic dev't	Agric. dev't	Facilitate the participation of actors in the agricultural value in regional fairs	Cape Coast					4,800.00 (IGF)					Dep't of Agric.	BAC
18.Economic dev't	Agric. dev't	Training on livelihood skills for farm families	Municipal wide					5,400.00 (DACF)					Dep't of Agric.	KEEAMA, WIAD officer

19.Economic dev't	Agric. dev't	Procure 2,500 Coconut and 700 Mango seedlings for 1,500 farmers as economic livelihood supports (LED PRIORITY)	Municipal wide					150,000.00 (DACF-RFG)					Dep't of Agric.	KEEAMA, GIPA, and TCDA
20.Economic dev't	Agric. dev't	Facilitate the distribution of seed maize and vegetable seeds and fertilizers under the PFJ Programme	Municipal wide						4,500.00 (IGF)				Dep't of Agric.	MoFA
21.Economic dev't	Agric. dev't	Facilitate the recovering and re-distribution of pigs under the RFJ Programme	Municipal wide						4,500.00 (IGF)				Dep't of Agric.	MoFA
22.Economic dev't	Agric. dev't	Facilitate the establishment of new FBOs and strengthen	Municipal wide					1,200.00 (GOG)					Dep't of Agric.	FBOs

		existing ones through training on leadership, governance, management, negotiation skills, conflict resolution, advocacy strategies, pricing strategies and collective marketing.						2,400.00 (DACF)						
23.Economic dev't	Agric. dev't	Organise field trips to successful cooperatives or FBOs to learn best practices in value addition and market linkages	Municipal wide					1,500.00 (GOG)					Dep't of Agric.	FBOs
								2,260.00 (DACF)						
24.Economic dev't	Agric. dev't	Train farmers on proper post-harvest handling practices to minimize losses and maintain produce quality	Municipal wide					1,050.00 (GOG)					Dep't of Agric.	Assembly members
								2,400.00 (DACF)						
25.Economic dev't	Agric. dev't	Organise training programmes on water conservation and efficient irrigation techniques for vegetable farmers	Municipal wide					1,000.00 (GOG)					Dep't of Agric.	Assembly members
								2,455.00 (DACF)						

26.Economic dev't	Agric. dev't	Provide training on climate-smart agriculture techniques	Municipal wide					2,755.00 (DACF)				Dep't of Agric.	Assembly members
27.Economic dev't	Agric. dev't	Sensitize farming communities on weather forecasting tools and methods to adapt planting and harvesting schedules.	Municipal wide					1,005.00 (GOG)	2,555.00 (IGF)			Dep't of Agric.	Assembly members
28.Economic dev't	Agric. dev't	Organise training programmes on integrated pest management strategies (pest and disease identification and monitoring), including cultural practices and proper use of pesticides	Municipal wide					995.00 (GOG)				Dep't of Agric.	Assembly members and PPRSD
								2,006.00 (DACF)					
29.Economic dev't	Agric. dev't	Promote crop-vegetablelivestock diversification to enhance dietary and income generation	Municipal wide					905.00 (GOG)	2,405.00 (IGF)			Dep't of Agric.	Assembly members
30.Economic dev't	Agric. dev't	Conduct training programmes on the importance of balanced diets and utliising locally available foods for improved nutrition	Municipal wide					1,800.00 (GOG)				Dep't of Agric.	Assembly members
								1,200.00 (DACF)					
31.Economic dev't	Agric. dev't	Demonstration on the use of Aflasafe to reduce Aflatoxine contaminations in maize	Municipal wide						1,800.00 (IGF)			Dep't of Agric.	Assembly members
32.Economic dev't	Agric. dev't	Promote the establishment and maintaining of home gardens for vegetables in peri-urban areas	Municipal wide						1,900.00 (IGF)			Dep't of Agric.	Assembly members
33.Economic dev't	Agric. dev't	Organise demonstration sessions on postproduction stages and significance of maintaining quality during post-harvest handling	Municipal wide					808.00 (GOG)				Dep't of Agric.	Assembly members
								1,600.00 (DACF)					

34.Economic dev't	Agric. dev't	Organise demonstration sessions on food preservation methods, such as drying, fermenting, etc.	Municipal wide						1,200.00 (IGF)				Dep't of Agric.	Assembly members
35.Economic dev't	Agric. dev't	Train agro-processors on appropriate packaging, branding, and marketing	Municipal wide						1,500.00 (DACF)				Dep't of Agric.	Assembly members
36.Economic dev't	Agric. dev't	Organise training programmes on animal nutrition, identification and utilisation of locally available resources, processing, and storage.	Municipal wide						1,805.00 (GOG) 2,200.00 (DACF)				Dep't of Agric.	Assembly members
37.Economic dev't	Agric. dev't	Organise training programmes on good husbandry practices in small ruminants	Municipal wide						1,050.00 (GOG) 1,800.00 (IGF)				Dep't of Agric.	Assembly members
38.Economic dev't	Agric. dev't	Sensitise livestock and poultry farmers on importance of vaccination and prevalent diseases in the municipality, their symptoms, modes of transmission, reporting, and management	Municipal wide						1,500.00 (GOG) 2,500.00 (DACF)				Dep't of Agric.	VSD
39.Economic dev't	Agric. dev't	Conduct disease surveillance in both domestic and wild animals by December, 2024	Municipal wide						2,400.00 (IGF)				Dep't of Agric.	VSD
40.Economic dev't	Agric. dev't	Undertake PPR Vaccination for sheep and goats by December, 2024	Municipal wide						3,555.00 (GOG)				Dep't of Agric.	VSD

									2,660.00 (DACF)					
41.Economic dev't	Agric. dev't	Surveillance and management of plant diseases and pests and organized plant clinic sessions	Municipal wide						1,200.00 (GOG)	1,200.00 (IGF)			Dep't of Agric.	PPRSD
42.Economic dev't	Agric. dev't	Collection of weather information	Komenda						1,200.00 (IGF)				Dep't of Agric.	Ghana Metrological Agency

43.Economic dev't	Agric. dev't	Organise 18 FM Radio programmes on topical agricultural issues at Benya FM and Ahomka FM stations	Municipal wide					4,800.00 (IGF)				Dep't of Agric.	Radio stations and community information centres
44.Economic dev't	Agric. dev't	Organise the municipal version of the National Farmers' and Fishermen's Day Celebration	Municipal wide					60,000.00 (DACF)				Dep't of Agric.	KEEAMA
45.Economic dev't	Agric. dev't	Support the running of District Centre for Agriculture, Commerce and Technology (DCACT) activities - provide information materials on DCACT	Municipal wide					2,505.00 (GOG)	3,155.00 (IGF)			Dep't of Agric.	Assembly members
46.Economic Dev't	Agricultural Dev't	Educate fishers on the negative effects of illegal fishing	Municipal Wide (Fishing Towns)					10,000.00 (GOG- Fisheries)	5,000.00 (IGF)			DoF	DoA,Fishermen Association, Central Admi
47.Economic Dev't	Agricultural Dev't	Training for fishers on emerging equipment and technologies in fishing	Municipal Wide (Fishing Towns)					10,000.00 (GOG- Fisheries)	5,000.00 (IGF)			DoF	DoA,Fishermen Association, Central Admi
48.Economic Dev't	Agricultural Dev't	Sensitization on the prospects of fish farming (LED- PRIORITY)	Municipal Wide					5,000.00 (DACF)				DoF	DoA,Fishermen Association, Central Admi
49.Economic Dev't	Agricultural Dev't	Training for fish farmers on good aquaculture practices and sustainability, recirculation aquaculture system & fish feeding formulation ((LED- PRIORITY)	Municipal Wide							10,000.00		DoF	DoA,Fishermen Association, Central Admi
50.Economic Dev't	Agricultural Dev't	Construction of 2NO. certified hatchery for the Production of viable	Selected Community							50,000.00		DoF	DoA,Fishermen Association, Central Admi

		fish seeds/breeds for aquaculture farmers (LED- PRIORITY)								FOR DONOR SUPPORT					
FOCUS 1B: TOURISM AND CREATIVE INDUSTRY DEVELOPMENT															
Programme (PBB)	Subprogramme (PBB)	Broad Activities	Location	Time Frame				Cost			Programme Status		Implementing Institution/Department		
				Q1	Q2	Q3	Q4	GOG	IGF/AGFS	OTHER	New	Ongoing	Lead	Collaborators	
51.Economic Dev't	Trade, Tourism& Industrial Development	Development of Heritage Walk project	Elmina							1,500,000.00				MPCU	GMMB, GTA TOURISM FOCAL PERSON, CEDECOM
52.Economic Dev't	Trade, Tourism& Industrial Development	Promotion & Branding of Arts & Culture through festival celebration	Municipal Wide						5,000.00 (IGF)					MPCU	GTA, GMMB, BAC, TOURISM FOCAL PERSON GMMB
53.Economic Dev't	Trade, Tourism& Industrial Development	Engagement and marketing of Tourism plan for PPP	Municipal Wide						5,000.00 (IGF)					MPCU	GTA, GMMB, BAC, TOURISM FOCAL PERSON GMMB
54.Economic Dev't	Trade, Tourism& Industrial Development	Internship (Study Tour) for 20 entrepreneurs on skills enhancement	Municipal Wide							30,000.00 (REP)				GEA	M.A/REP
55.Economic Dev't	Trade, Tourism& Industrial Development	Provision of Start-Up kits for Apprentice and entrepreneurs	Municipal Wide							30,000.00 (REP)				GEA	REP

56.Economic Dev't	Trade, Tourism& Industrial Development	Grants Support for MSMEs	Municipal Wide						12,000.00				GEA	WORLD BANK
									(WORLD BANK)					

FOCUS AREA 1C: INDUSTRIAL TRANSFORMATION

57.Economic Dev't	Trade, Tourism& Industrial Development	Maintenance of Markets and other emergency works	Selected Markets					50,000.00					MWD	Zonal Council, Markets Women, Assembly Members
								(DACF)						

FOCUS AREA 1D: PRIVATE SECTOR DEVELOPMENT

58.Economic Dev't	Trade, Tourism& Industrial Development	Procure Sewing Machines and Hair dryers for GNTA & GHABA	Municipal Wide					42,000.00					MPs Office	MA
								(MPs DACF)						

2. SOCIAL DEVELOPMENT

FOCUS AREA 2A: EDUCATION & TRAINING

Programme (PBB)	Subprogramme (PBB)	Broad Activities	Location	Time Frame				Cost			Programme Status		Implementing Institution/Department	
				Q1	Q2	Q3	Q4	GOG	ABFA/IGF	OTHER	New	Ongoing	Lead	Collaborators

59.Social Service Delivery	Education & Youth Development	Organisation of "My First Day at School" ceremony in all schools	Municipal Wide					10,000.00 (DACF)					GES	MA
60.Social Service Delivery	Education & Youth Development	Organisation of BECE Mock Exams	Municipal Wide					60,000.00 (DACF)					GES	MA
61.Social Service Delivery	Education & Youth Development	Support of Municipal Education Sponsorship programmes (2%)	Municipal Wide					60,728.29 (DACF)					GES	MA
62.Social Service Delivery	Education & Youth Development	Organisation of Annual Teachers award ceremony in the Municipality.	Municipal Wide					20,000.00 (GES)					GES	MA, UNICEF
63.Social Service Delivery	Education & Youth Development	Organisation of capacitybuilding workshop for guidance and counselling coordinators and headteachers	Municipal Wide					5,000.00 (GES)		16,000.00 (UNICEFGES)			GES	MA, UNICEF
64.Social Service Delivery	Education & Youth Development	Screening of children to identify health needs	Municipal Wide					10,000.00 (GES)		10,000.00 (UNICEF-GES)			GES	MA, UNICEF
65.Social Service Delivery	Education & Youth Development	Training of SMC and PTA executives on their roles in basic school management	Municipal Wide					8,000.00 (GES)		20,000.00 (UNICEF-GES)			GES	MA, UNICEF
66.Social Service Delivery	Education & Youth	Conducting of regular monitoring and inspection	Municipal Wide					7,000.00		8,000.00 (UNICEF-			GES	MA, UNICEF

	Development	of schools					(GES)		GES)				
67.Social Service Delivery	Education & Youth Development	Maintenance and other emergency work on educational facilities	Selected facilities				65,000.00 (DACF)					MWD	GES
68.Social Service Delivery	Education & Youth Development	Organisation of INSET for Heads, SMC and PTA on resource mobilization	Municipal Wide						20,000.00 (UNICEF-GES)			GES	MA, UNICEF
69.Social Service Delivery	Education & Youth Development	Provision of pupils' furniture (400 Hexagonal desk with 2,400 chairs)	Municipal Wide				160,000.00 (DACF)					MWD	GES
70.Social Service Delivery	Education & Youth Development	Organisation of Circuit and Municipal level Maths. and Science quizzes	Circuit/ Municipal wide						20,000.00 (DONOR)			GES	MA
71.Social Service Delivery	Education & Youth Development	Organisation of Independence Day celebration Debates and quiz competitions at Basic & SHS School level	Municipal Wide				60,000.00 (DACF)					GES	MA
72.Social Service Delivery	Education & Youth Development	Organisation of reading competitions at the Circuit and municipal levels	Circuit/ Municipal wide				10,000.00 (GES)					GES	MA
73.Social Service Delivery	Education & Youth Development	Organisation of sport and games competitions at the Circuit and Municipal levels.	Municipal Wide				20,000.00 (GES)					GES	MA, Regional Sports Council,
74.Social Service Delivery	Education & Youth Development	Organisation of common examination at the Primary and JHS levels.	Municipal Wide				10,000.00 (GES)					GES	MA
75.Social Service Delivery	Education & Youth Development	To support MEOC meetings & other oversight schedules	Municipal Wide				20,000.00 (DACF)					GES	MA

76.Social Service Delivery	Education & Youth Development	Maintenance and other emergency work on educational facilities	Selected facilities					143,594.68 (DACF)					MWD	GES
77.Social Service Delivery	Education & Youth Development	Construction of 20-Seater W/C Facility for Komenda SHTS	Komenda SHTS					100,000.00 (DACF)					MWD	GES
78.Social Service Delivery	Education & Youth	Construction of a 1. No 3unit classroom at Daber-	Daber-BenyadzeEgyei							460,000.00			CORPS AFRICA	GES, MWD, MPCU

	Development	BenyadzeEgyei M/A Basic B with 150 No. Dual Desk and 6-Seater W/C Facility								(CORPS AFRICA)				
79.Social Service Delivery	Education & Youth Development	Construction of Modern ICT Lab with furnishing	Abreshia JHS							200,000.00 (CORPS AFRICA)			MWD	GES
80.Social Service Delivery	Education & Youth Development	MPs Support for payments of School fees to Brilliant but needy Students	Municipal Wide					30,000.00 (MPs DACF)					MWD	GES/MPs Office
81.Social Service Delivery	Education & Youth Development	Procure 3,636. No Mathematical set for BECE Candidates	Municipal Wide					80,000.00 (MPs DACF)					GES	MA/MPs Office

82.Social Service Delivery	Education & Youth Development	Support Sports & Culture in Basic Schools						19,825.71 (DACF)					GES	MA
Programme (PBB)	Subprogramme (PBB)	Broad Activities	Location	Timeframe				Cost			Programme Status		Implementing Institution/Department	
				Q1	Q2	Q3	Q4	GoG	IGF/ABFA	Other	New	Ongoing	Lead	Collaborating
FOCUS AREA 2B: REDUCING POVERY AND INEQUALITY/ DISABILITY-INCLUSIVE DEVELOPMENT/CHILD PROTECTION AND DEVELOPMENT/ SOCIAL PROTECTION														
83.Social Service Delivery	Social Welfare & Comm.	Conduct 30. No Child Protection Sensitization (Awareness on ClaT, Teenage Pregnancy and Child Marriage, SGBV, etc.)	30 communities/Schools							10,000.00 (UNICEF)			DSWCD	GES, GHS, TA, NPOs, NCCE
84.Social Service Delivery	Social Welfare & Comm.	Increase anti-CLaT enforcement activities in the municipality- (carry out periodic spot checks in the communities to	3 Communities						3,000.00 (IGF)				DSWCD	GPS, GIS, MCPCs, NPOs
		check on suspected cases of trafficking)												
85.Social Service Delivery	Social Welfare & Comm.	Conduct Social Investigation for registration/renewal and Inspection of Day Care Centres and RHC	Municipal Wide						3,000.00 (IGF)				DSWCD	GES, RHC

86.Social Service Delivery	Social Welfare & Comm.	Conduct Case Management and linkages with other sectors: Extend case management services and direct assistance to children	Elmina					5,000.00 (GoG)		15,000.00 (UNICEF)			DSWCD	GPS, GHS, GES, NHIS, COURT, LEGAL AID, NPOs, CHRAJ
87.Social Service Delivery	Social Welfare & Comm.	Conduct SERs (Child Study and Home Study Investigations) for alternative care	Municipal Wide					5,000.00 (GOG)		5,000.00 (UNICEF)			DSWCD	GPS, GHS, GES, NPOs, COURT
88.Social Service Delivery	Social Welfare & Comm.	Participate in Family Tribunal and Juvenile Court sittings	Elmina District Court					2,000.00 (GoG)					DSWCD	FT/JC, GPS,
89.Social Service Delivery	Social Welfare & Comm.	Conduct Social Enquiry on 10 Juveniles/and 10 Child Custody Cases	Municipal Wide					4,000.00 (GOG)					DSWCD	GPS, COURT, GHS, GES, NPOs
90.Social Service Delivery	Social Welfare & Comm.	Conduct monitoring visits to supervise 10 Probationers and fits person to ensure compliance of court orders	Municipal Wide					2,000.00 (GoG)						
91.Social Service Delivery	Social Welfare & Comm.	Register and update data on PWDs	Municipal Wide					2,000.00 (DACF PWD)					DSWCD	NCPD, STAS. DEPT
92.Social Service Delivery	Social Welfare & Comm.	Conduct 4. No meetings & 1 No. Monitoring of PWD Beneficiaries	Municipal Wide					10,000.00 (DACF PWD)					DSWCD	GFD, TAs
93.Social Service Delivery	Social Welfare & Comm.	Support 30 Students and trainees with disability	Municipal Wide					40,000.00 (DACF PWD)					DSWCD	GFD, GES, NPOs
94.Social Service Delivery	Social Welfare & Comm.	Provide input/working capital to PWDs as income generation	Municipal Wide					100,000.00 (DACF PWD)					DSWCD	GFD, TAs, NPOs
95.Social Service Delivery	Social Welfare & Comm.	Train 20 PWDs in employable skills/vocation	Municipal Wide					20,000.00 (DACF PWD)					DSWCD	GFD, NPOs, TAs
96.Social Service Delivery	Social Welfare & Comm.	Provide health support, learning Aids and assistive devices and registration of PWDs NHIS-health	Municipal Wide					30,000.00 (DACF PWD)					DSWCD	GFD, GES, GHS, NHIS,
97.Social Service	Social Welfare	Organize 4 No. Public	Municipal Wide								10,000.00		DSWCD	GFD, NCCE, TAs,

Delivery	& Comm.	Education (Radio discussion or Community Durbar) and on other Social Interventions (LEAP, School Feeding, NHIS Indigents Registration, etc.)									(DACF)		NPOs, Media	
98.Social Service Delivery	Social Welfare & Comm.	Organize Sensitization /awareness creation on PWDs Issues ACT, DACF for PWDs on radio, Information Centres, durbars in 10 Communities	Municipal 1 Wide					15,000.00 (DACF FOR PWD)					DSWCD	GFD, NCCE, NPOs
99.Social Service Delivery	Social Welfare & Comm.	Facilitate registration and linkage of indigents (LEAP beneficiaries, persons with mental health, children under the school feeding) onto NHIS	Municipal Wide					5,000.00 (GOG)					DSWCD	NHIS, GES, GHS, NPOs
100.Social Service Delivery	Social Welfare & Comm.	Supervise the payment of the bi-monthly LEAP Cash Grants and conduct case management	LEAP Implementing Communities					15,000.00 (GoG)					DSWCD	LMS, NPOs
101.Social Service Delivery	Social Welfare & Comm.	Procurement and maintenance of office equipment/tools	Elmina					10,000.00					DSWCD	NPOs,

FOCUS AREA 2C: GENDER EQUALITY

Programme (PBB)	Subprogramme (PBB)	Broad Activities	Location	Timeframe				Cost			Programme Status		Implementing Institution/Department	
				Q1	Q2	Q3	Q4	GoG	IGF/ABFA	Other	New	Ongoing	Lead	Collaborating
102.Social Service Delivery	Social Welfare & Comm.	Organize Sensitization for adolescent in 10 schools and 2 with GHABA & GNTDA	Municipal Wide						4,000.00 (IGF)				DSWCD	Women groups, GES, DoG Assembly members and Traditional Authorities, NGOs
103.Social Service Delivery	Social Welfare & Comm.	Organize Sensitization on Sexual & Gender Base Violence in 10 Communities	Municipal Wide						4,000.00 (IGF)				DWSCD	DOVVSU, NCCE, Assembly members, Traditional Authorities, Gender Desk Officer

104.Social Service Delivery	Social Welfare & Comm.	Organize 4.No sensitization workshops for parents, youth, traditional authorities and opinion leaders in the	Municipal Wide					10,200.00 (DACF)					GDO	DSWCD, NGOs, MUN. ASSEMBLY, DOVVSU, HON. MEMBERS
		Municipality on Gender mainstreaming.												
105.Social Service Delivery	Social Welfare & Comm.	Organize 2. No training workshops for the various women groups and girls of school going age (primary, secondary and tertiary) to take up leadership and decisionmaking roles	Municipal Wide					5,200.00 (DACF)					GDO	DGO, PM, MDE, NGO
106.Social Service Delivery	Social Welfare & Comm.	4. No Sensitization programmes on teenage pregnancy and sexually transmitted diseases such as HIV and syphilis	Municipal Wide					10,000.00 (DACF)					GDO	GHS, GES, PAX FM, AHOMKA FM , ASAFO FM
Programme (PBB)	Subprogramme (PBB)	Broad Activities	Location	Time Frame				Cost			Programme Status		Implementing Institution/Department	
				Q1	Q2	Q3	Q4	GoG	IGF/ABFA	Other	New	Ongoing	Lead	Collaborating
FOCUS AREA 2D: HEALTH AND HEALTH SERVICES														
107.Social Service Delivery	Health Delivery	Conduct supportive supervision to all facilities on Nutrition indicators.	Municipal Wide					18,828.00 (GHS-GOG)					Nutrition	Sub-District Heads
108.Social Service Delivery	Health Delivery	Organize NCD screening in the municipality	Municipal Wide					4,000.00 (GHS-IGF)						Nutrition

117.Social Service Delivery	Health Delivery	Conduct Monthly community education on TB (FM, CIC)	Municipal Wide						3,000.00 (GHS-IGF)				GHS	Sub Districts, Community members
118.Social Service Delivery	Health Delivery	Home verification and contact tracing of all TB clients	Municipal Wide						3,000.00 (GHS-IGF)				GHS	Sub District, Community Members
119.Social Service Delivery	Health Delivery	Sensitize 60 spiritual homes and healing camps leaders on TB	Municipal Wide						2,000.00 (GHS-IGF)				GHS	Sub District, Community Members
120.Social Service Delivery	Health Delivery	Training of 50 health care providers on TB case management	Selected Health care providers					4,500.00 (GHS-GOG)					GHS	Sub District, Community Members
121.Social Service Delivery	Health Delivery	Orient different categories of health care providers on the SOPs for hospitalbased TB case detection. Orient staff on the completion of the suspect register and sputum request forms	Municipal Wide						3,000.00 (GHS-IGF)				GHS	Sub District, Community Members
122.Social Service Delivery	Health Delivery	Training of 50 health care providers on malaria case management	Selected Health care providers					4,500.00 (DACF)					GHS	M.A
123.Social Service Delivery	Health Delivery	Sensitize community members at service delivery points at health facilities and in communities on malaria	Municipal Wide					6,000.00 (DACF)					GHS	M.A
124.Social Service Delivery	Health Delivery	Train 40 healthcare providers on detection	Selected Health Care providers					4,500.00					GHS	Sub District, Community

		and management of NTD's cases						(DACF)						Members
125.Social Service Delivery	Health Delivery	Organize community base NTD case search in 20 communities	Selected Communities					6,000.00 (DACF)					GHS	Sub District, Community Members
126.Social Service Delivery	Health Delivery	Mass drug administration of praziquantel, azithromycin in 10 communities	Municipal Wide							15,000.00 (DONOR-GHS)			GHS	M.A

127. Social Service Delivery	Health Delivery	Sensitize Prayer camps in the Municipal on Epidemic prone diseases and diseases of public importance	Municipal Wide					3,000.00 (IGF)				GHS	M.A
128. Social Service Delivery	Health Delivery	Conduct monthly immunizations, outreaches and mop ups	Municipal Wide					10,000.00 (DACF)				GHS	M.A, Sub District, Community Members
129. Social Service Deliver	Health Delivery	Completion of 1. No Operating Theatre with 1. No Theatre Table, 2No Theatre Lights and 1. No Anaesthesia Machine	Elmina Polyclinic					54,950.91 (DACF-RFG V)				MHW	GHS
130. Social Service Delivery	Health Delivery	Completion of 1. No CHPS Compound with Ancillary facilities	Saman Abotar Park					175,961.00 (DACF)				MWD	GHS
131. Social Service Delivery	Health Delivery	Completion of 1. No CHPS with 2. No Hospital Beds, 1No. Delivery Bed, 5No. Tables & 10. No Chairs	Bisease					300,000.00 (DACF- RFG VI)				MHW	GHS
132. Social Service Delivery	Health Delivery	Construction Emergency Unit at Elmina Polyclinic	Elmina Polyclinic						650,000.00 (PROPOSAL FOR DONOR SUPPORT)			MHW	GHS
133. Social Service Delivery	Health Delivery	Maintenance of Health Facilities & Emergency related health facility renovations	(Selected facilities)					28,911.36 (DACF)				MWD	GHS

134. Social Service Delivery	Health Delivery	Operationalisation of the CHPS Compounds within the municipality	(Selected facilities)					30,000.00 (DACF)					MWD	GHS
Programme (PBB)	Subprogramme (PBB)	Broad Activities	Location	Time Frame				Cost			Programme Status		Implementing Institution/Department	
				Q1	Q2	Q3	Q4	GoG	IGF/ABFA	Other	New	Ongoing	Lead	Collaborating
FOCUS AREA 2E: WATER & ENVIRONMENTAL SANITATION														
135. Environmental & Sanitation Management	Disaster Prevention and Management	Levelling and maintenance of final disposal site	Essaman					32,000.00 (DACF)					EHSU	Waste Landfills
136. Environmental & Sanitation Management	Disaster Prevention and Management	Organization of routine clean-up exercise	Municipal-Wide						10,500.00 (IGF)	5,500.00 (DONOR)			EHSU	Assembly Members, Traditional Auth. Zoomlion
137. Environmental & Sanitation Management	Disaster Prevention and Management	Sanitation Improvement Package and Fumigation	Municipal wide					672,750.00 (DACF)					EHSU	Zoom Lion
138. Environmental & Sanitation Management	Disaster Prevention and Management	Implementation of Community Led Total Sanitation (CLTS)	12 Selected communities					6,000.00 (DACF)		30,000.00 (UNICEF)			EHSU	AMs/Tas, UNICEF
139. Environmental & Sanitation Management	Disaster Prevention and Management	Inspection and monitoring of public latrines operations and maintenance	Municipal Wide					15,000.00 (DACF)					EHSU	Budget, Planning and Revenue Unit
140. Environmental & Sanitation Management	Disaster Prevention and Management	Arrest and prosecution of open defecators and other sanitary offenders	Municipal Wide					5,000.00 (DACF)	5,000.00 (IGF)				EHSU	Magistrate Court/ Task Force,

141. Environmental & Sanitation Management	Disaster Prevention and Management	Arrest and impoundment of stray animals	Municipal wide					6,000.00 (IGF)				EHSU	Assembly members, City Guards, community leaders
142. Environmental & Sanitation Management	Disaster Prevention and Management	Sensitization, Mass Screening & Certification of food/drink vendors & Prosecution of vendors	Municipal Wide					10,500.00 (IGF)				EHSU	Labs, Health Facilities, Magistrate Court
143. Environmental & Sanitation Management	Disaster Prevention and Management	Organization of seminar for food/drink vendors and SFCs	Municipal wide					3,000.00 (IGF)				EHSU	GHS/Market Leaders Hoteliers Ass.
144. Environmental & Sanitation Management	Disaster Prevention and Management	Acquisition of land, Design & model of site for Burial	Sanka				36,000.00 (DACF)					EHSU	Works, Physical Planning
145. Environmental & Sanitation Management	Disaster Prevention and Management	Inspection of Hospitality industries	Municipal Wide					3,000.00 (IGF)				EHSU	GTB
146. Environmental & Sanitation Management	Disaster Prevention and Management	Behavior Change Communication campaign	Municipal Wide					5,000.00 (IGF)	40,000.00 (UNICEF)			EHSU	GHS/Assembly Members, Media CSOs
147. Environmental & Sanitation Management	Disaster Prevention and Management	To intensify house to house inspection / education	Municipal Wide					4,500.00 (IGF)	40,000.00 (UNICEF)			EHSU	Assembly Members,Media, CSOs
148. Environmental & Sanitation Management	Disaster Prevention and Management	inspection of schools on Sanitation and Environmental Education & Monitoring	Municipal Wide					4,500.00 (IGF)	40,000.00 (UNICEF)			EHSU	Municipal Assembly,GES, Media,CSOs,SMC
149. Environmental & Sanitation Management	Disaster Prevention	Organization of Radio programmes, community durbars on Environmental Health & Sanitation	Municipal Wide					10,000.00 (IGF)	5,000.00 (UNICEF)			EHSU	ASSEMBLY MEMBERS/Tas Local FMs/ Radio Station

150. Environmental & Sanitation Management	Disaster Prevention	Enforcement of Laws Enacting and Gazetting of Assembly Bye- laws	Municipal Wide					15,000.00 (DACF)					EHSU	Magistrate Court/ Task Force, Assembly Members
151. Environmental & Sanitation Management	Disaster Prevention and Management	Facilitate Arrest and prosecution of Sanitary offenders	Municipal Wide						5,000.00 (IGF)				EHSU	Magistrate Court/ Task Force, Assembly Members
152. Environmental & Sanitation Management	Disaster Prevention and Management	Facilitation of Burial Paupers/unknown bodies	Municipal Wide						6,000.00 (IGF)				EHSU	Police
153. Environmental & Sanitation Management	Disaster Prevention and Management	Maintenance of Septic Emtier	Elmina					15,388.50 (DACF)					Transport Dept	EHSU
Programme (PBB)	Subprogramme	Broad Activities	Location	Time Frame				Cost				Programme Status	Implementing Institution/Department	

	(PBB)													
				Q1	Q2	Q3	Q4	GoG	IGF/ABFA	Other	New	Ongoing	Lead	Collaborating

3. ENVIRONMENT, INFRASTRUCTURE AND HUMAN SETTLEMENT

FOCUS AREA 3A: HUMAN SETTLEMENTS DEVELOPMENT AND HOUSING

154. Infrastructure Delivery and Management	Physical and Spatial Planning	Organize twelve (12) Technical Sub-Committee and twelve (12) Spatial Planning Committee meetings	KEEA M/A						60,840.00 (IGF)				Physical planning department	Spatial Planning Committee Members and Technical Subcommittee Members
155. Infrastructure Delivery and Management	Physical and Spatial Planning	Sensitization on Local Plans Revision	Elmina						2,000.00 (IGF)				Physical planning department	NGO, Works, Assembly member MPCU

156. Infrastructure Delivery and Management	Physical and Spatial Planning	Procurement and Maintenance of Equipment for Physical Planning Department	Physical Planning Department					18,000.00 (GOG)					Physical planning department	MA
157. Infrastructure Delivery and Management	Physical and Spatial Planning	Capturing of Orthophotos	Komenda Junction						2,000.00 (IGF)				Physical planning department	Regional Coordinating Council
158. Infrastructure Delivery and Management	Physical and Spatial Planning	Capturing of Orthophotos of	Elmina						2,000.00 IGF				Physical planning department	Regional Coordinating Council
159. Infrastructure Delivery and Management	Physical and Spatial Planning	Street naming exercise	Komenda Junction					20,000.00 (DACF)					Physical planning department	Street Addressing Team (SAT)
160. Infrastructure Delivery and Management	Physical and Spatial Planning	Street naming exercise	Abrem Agona,					20,000.00 (DACF)					Physical planning department	Street Addressing Team (SAT)
161. Infrastructure Delivery and Management	Physical and Spatial	To register all government lands within	Municipal Wide					20,000.00					Physical planning department	NGO, Works, Assembly

Management	Planning	the municipality						(DACF)						members, MPCU
------------	----------	------------------	--	--	--	--	--	--------	--	--	--	--	--	---------------

FOCUS AREA3B: DEFORESTATION, DESERTIFICATION AND SOIL EROSION

162.Environmental and Sanitation Management	Disaster Prevention and Management	Propagation, Planting and replacement of Flowers and Trees	Municipal wide					30,000.00 (DACF)					NADMO	MOFA Forestry Commission
163.Environmental and Sanitation Management	Disaster Prevention and Management	Public education on bushfires asafo, fm/local information centres	Municipal Wide						5,500.00 (IGF)				NADMO	GNFS,ASAFO FM/CICs,ISD, Assembly Members
Programme (PBB)	Subprogramme (PBB)	Broad Activities	Location	Time Frame				Cost			Programme Status		Implementing Institution/Department	
				Q1	Q2	Q3	Q4	GoG	IGF/ABFA	Other	New	Ongoing	Lead	Collaborating
FOCUS AREA 3C: DRAINAGE & FLOOD CONTROL														
164. Environmental and Sanitation Management	Disaster Prevention and Management	Desilt of Major Drains to avoid flooding	Municipal Wide							50,000.00 (ROAD FUND)			MURD	NADMO, Ass. Members,EHSU
165. Environmental and Sanitation Management	Disaster Prevention and Management	Construction of Drains & Culvert	Peace Avenue, Bronyibima, Amissano, Ntranoa					85,174.36 (DACF)					MURD	MHoWD
166. Environmental and Sanitation Management	Disaster Prevention and Management	Construction of Drains & Culvert	Komenda					180,000.00 (MPs DACF)					MURD	MHoWD
Programme (PBB)	Subprogramme (PBB)	Broad Activities	Location	Time Frame				Cost			Programme Status		Implementing Institution/Department	
				Q1	Q2	Q3	Q4	GoG	IGF/ABFA	Other	New	Ongoing	Lead	Collaborating
FOCUS AREA 3D: TRANSPORTATION: AIR, RAIL, WATER AND ROAD														

167.Infrastructure Delivery and Management	Infrastructure Development	Pothole patching and Sectional Repairs wroks on Ayensudo-Brenua Akyinim Roads	Ayensudo-Brenua Akyinim					400,000.00 (DACF-RFG					MURD	GRF/MHoWD
								VII)						
168.Infrastructure Delivery and Management	Infrastructure Development	Regraveling of 5km Ntranoa-Koful-Atonkwa road	Ntranoa-KofulAbbina							420,000.00 (ROAD FUND)			MURD	GRF/MHoWD
169.Infrastructure Delivery and Management	Infrastructure Development	Regravelingof SSNIT , Abbina, Atonkwa road	, Abbina, Atonkwa road					329,495.92 (DACF-RFG VII)						
170.Infrastructure Delivery and Management	Infrastructure Development	Erection of road signs & Other Road Safety activities within the KEEA Municipality	Municipal wide							90,000 (ROAD FUND)			MURD	GRF/MHoWD
171.Infrastructure Delivery and Management	Infrastructure Development	Grading of roads (6.5km) in selected areas within KEEA Municipality	Abrem, Eguafu, Bremanareas					67,109.54 (DACF)					MURD	GRF/MHoWD
172.Infrastructure Delivery and Management	Infrastructure Development	Pothole patching and resealing of roads	Ankaful-Psychiatric Hospital							400,000 (ROAD FUND)			MURD	GRF/MHoWD
173.Infrastructure Delivery and Management	Infrastructure Development	Grading of roads.	Eguafu-OpponkromAgona-Saman Abotar Park &Others(15Km)							200,000.00 (ROAD FUND)			MURD	Regional Urban Roads, MHoWD

174.Infrastructure Delivery and Management	Infrastructure Development	Grading of roads.	Dominase-Duakyimase& Other neighbouring Roads (5.5km)					60,000.00 (DACF)					MURD	Regional Urban Roads, MHoWD
175.Infrastructure Delivery and Management	Infrastructure Development	Undertake Urban Roads (Goods & Service)	Elmina					30,000.00 (GOG)					MURD	MA
Programme (PBB)	Subprogramme (PBB)	Broad Activities	Location	Time Frame				Cost			Programme Status		Implementing Institution/Department	
				Q1	Q2	Q3	Q4	GoG	IGF/ABFA	Other	New	Ongoing	Lead	Collaborating

FOCUS AREA 3E: ENERGY AND PETROLEUM

176.Infrastructure Delivery and Management	Infrastructure Development	Electrification Projects and Maintenance of Street Lights & Purchase of Electric Poles	Municipal Wide					15,000.00 (DACF)					MHoW	MA
--	----------------------------	--	----------------	--	--	--	--	---------------------	--	--	--	--	------	----

FOCUS AREA 3F: INFRASTRUCTURE MAINTENANCE

177.Infrastructure Delivery and Management	Infrastructure Development	Maintenance of Assembly Buildings including Ayensudo, Ntranoa zonal Council Offices	Municipal Wide					81,010.00 (DACF)					MHoW	MA
178.Infrastructure Delivery and Management	Infrastructure Development	Renovation of MCEs Residence	Elmina					113,229.90 (DACF)					MHoW	MA

179.Infrastructure Delivery and Management	Infrastructure Development	Renovation of Boy's quarters at MCEs Residence	Elmina					166,148.87					MHoW	MA
								(DACF)						
180.Infrastructure Delivery and Management	Infrastructure Development	Goods & Service for works Department programmes	Elmina					20,000.00					MHoW	
								(GOG)						

FOCUS AREA 3G: RURAL/URBAN DEVELOPMENT MANAGEMNT

181.Infrastructure Delivery and Management	Infrastructure Development	Purchase of Building materials (Cement, Roofing sheets, Iron rods etc) as support SelfHelp/Community Initiated Projects & Programmes	Municipal Wide					84,364.37					MHoW	MA
								(DACF)						
182.Infrastructure Delivery and Management	Infrastructure Development	Purchase of Building materials (Cement, Roofing sheets for Community Initiated Projects.	Municipal Wide					40,000.00					MP	MA/MHoW
								(MPs DAC)						

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

4. GOVERNANCE, CORRUPTION AND PUBLIC ACCOUNTABILITY

FOCUS AREA 4A: LOCAL GOVERNANCE AND DECENTRALISATION

Programme (PBB)	Subprogramme (PBB)	Broad Activities	Location	Time Frame				Cost			Programme Status		Implementing Institution/Department		
				Q1	Q2	Q3	Q4	GoG	IGF/ABFA	Other	New	Ongoing	Lead	Collaborating	
183.Management and Administration	General Administration	Purchase of Stationaries, Office furniture, Equipment's and Machines	Elmina					40,000.00 (DACF)						MPrO	MA
184.Management and Administration	General Administration	Maintenance of Official Vehicles of the Assembly	Elmina					31,500.00 (DACF)						MTO	MA
185.Management and Administration	Planning, Budget and Coordination	Support to Sub-Municipal Management, Fiscal & Development planning activities	Six (6) Zonal Council					73,420.79 (DACF)						CA	ZONAL COUCIL
186.Management and Administration	Planning, Budget and Coordination	Preparation of Composite Budget (FFR Activities)	Elmina					30,000.00 (DACF)						MBA	BUDGET COMMITTEE
187.Management and Administration	General Administration	Construction of 1. No Zonal Council Office with furnishing	Eguafo					400,000.00 (DACF)						MHoWD	Zonal Council,Ass Members, MA
188.Management and Administration	General Administration	Renovation of Planning & Budget Flat	Elmina-Marine					81,569.00 (DACF)						MHoWD	MPCU

189.Management and Administration	Finance and Revenue	Preparation of quarterly report and annual account and input of budgeted figure into system	Elmina					20,000.00 (DACF)					FD	MA
-----------------------------------	---------------------	---	--------	--	--	--	--	-------------------------	--	--	--	--	----	----

Programme (PBB)	Subprogramme (PBB)	Broad Activities	Location	Time Frame				Cost			Programme Status		Implementing Institution/Department	
				Q1	Q2	Q3	Q4	GoG	IGF/ABFA	Other	New	Ongoing	Lead	Collaborating

FOCUS AREA 4B: PUBLIC ACCOUNTABILITY

190.Management and Administration	Planning, Budget and Coordination	Organize 2 No Town Hall Meetings	Agona & Elmina					20,325.51 (DACF)					MBA/MPO	Ass. Members, Zonal Council, Chiefs, CSOs,Unit Committee
191.Management and Administration	Planning, Budget and Coordination	Monitoring of Revenue collectors	Municipal Wide						5,000.00 (IGF)				Internal Audit	Revenue/Finance
Programme (PBB)	Subprogramme (PBB)	Broad Activities	Location	Time Frame				Time Frame			Programme Status		Implementing Institution/Department	

				Q1	Q1	Q1	Q1	GoG	IGF/ABFA	Other	New	Ongoing	Lead	Collaborating
FOCUS AREA 4C : HUMAN SECURITY AND PUBLIC SAFETY														
192.Management and Administration	General Administration	Support for Maintenance of Law and Order in the Municipality	Municipal Wide					32,000.00 (DACF)					GPS	MA
193.Management and Administration	General Administration	Provision of Security post and security related activities	Municipal Wide					77,000.00 (DACF)					GPS	MA
5. EMERGENCY PLANNING AND RESPONSE (INCLUDING COVID-19 RECOVERY PLAN)														
Programme (PBB)	Subprogramme (PBB)	Broad Activities	Location	Time Frame				Cost			Programme Status		Implementing Institution/Department	
				Q1	Q1	Q1	Q1	GoG	IGF/ABFA	Other	New	Ongoing	Lead	Collaborating
FOCUS AREA 5A: HYDROMETEOROLOGICAL/GEOLOGICAL/ANTHROPOGENIC/BIOLOGICAL THREATS														

194.Environmental and Sanitation Management	Disaster Prevention and Management	Disaster management committee meetings	Municipal wide					10,000.00 (DACF)					NADMO/MUN.	M.A
195.Environmental and Sanitation Management	Disaster Prevention and Management	Media Campaigns on Disaster prevention and adaptations	Municipal wide						2,500.00 (IGF)				NADMO	GNFS
196.Environmental and Sanitation Management	Disaster Prevention and Management	Celebration of World disaster reduction day	Municipal wide					5,500.00 (DACF)					NADMO	M.A
197.Environmental and Sanitation Management	Disaster Prevention and Management	Formation and Training Disaster Volunteer Groups (DVGs)/SDAC	Municipal wide					10,000.00 (NADMO)					NADMO	GNFS/ Teachers
198.Environmental and Sanitation Management	Disaster Prevention and Management	Community/Stakeholder's Engagements	Municipal wide						4,000.00 (IGF)				NADMO	Opinion Leaders
199.Environmental and Sanitation Management	Disaster Prevention and Management	Emergency Response and Rescue mission	Municipal wide					7,000.00 (DACF)					NADMO	GNFS, GAS, NAVY, GHS, RED CROSS
200.Environmental and Sanitation Management	Disaster Prevention and Management	Hazard Identification (mapping)	Municipal wide						5,000.00 (IGF)				NADMO	Works Dept.

FOCUS AREA 6A: MONITORING AND EVALUATION														
204.Management and Administration	Planning, Budget and Coordination	Monitoring & Evaluation of projects & Programmes	Municipal Wide					22,048.26 (DACF)					MPO	MPCU
205.Management and Administration	Planning, Budget and Coordination	Quarterly and midyear review of Programmes & Projects meetings	Municipal Wide					26,000.00 (DACF)					MPO	MPCU
206.Management	Planning,	Social Audit	Municipal Wide						15,000.00				MPO/IA	MPCU

and Administration	Budget and Coordination	Committee Programmes & Project Evaluations & Meetings							(IGF)					
207.Management and Administration	Finance & Revenue	Monitoring & Preparation of Internal Audit Reports and Submissions							4,000.00 (IGF)				IA	MA
208.Management and Administration	Planning, Budget and Coordination	Update & Preparation of 2025 Composite Annual Action Plan	Municipal Wide					15,000.00 (DACF)					MPO	MPCU
209.Management and Administration	Finance & Revenue	Preparation of Internal Audit Charter	Elmina						4,000.00 (IGF)				IA	MA
Programme (PBB)	Subprogramme (PBB)	Broad Activities	Location	Time Frame				Cost			Programme Status		Implementing Institution/Department	
				Q1	Q2	Q3	Q4	GoG	IGF/ABFA	Other	New	Ongoing	Lead	Collaborating

FOCUS AREA 6B: PRODUCTION AND UTILISATION OF STATISTICS

210.Management and Administration	Planning, Budget and Coordination	Assist with Monthly Market Survey (CPI, PPI)	Municipal Wide					5,400.00 (GOG)					MSO	MPCU
211.Management and Administration	Planning, Budget and Coordination	Update of Socio-Economic & Revenue Data for Planning & Budgeting	Municipal Wide					15,000.00 (DACF)					MSO/MPO	MPCU
212.Management and Administration	Planning, Budget and Coordination	Assist GSS with Surveys and data collection exercises	Municipal Wide					900.00 (GOG)					MSO	MPCU
213.Management and Administration	Planning, Budget and Coordination	Update of Administrative Data Application	Elmina					600.00 (GOG)					MSO	MPCU/GSS
214.Management and Administration	Planning, Budget and Coordination	Coordinate Data update of the district Development Data Platform (DDDP)	Elmina										MPO/MSO/MIS	MA
215. Management and Administration	Planning, Budget and Coordination	Purchase of desktop computer, printer and stationery for statistics department	Municipal Wide					10,000.00 (GOG)					MSO	MIS/ PROCUREMENT
Programme (PBB)	Subprogramme (PBB)	Broad Activities	Location	Time Frame				Cost			Programme Status		Implementing Institution/Department	
				Q1	Q2	Q3	Q4	GoG	IGF/ABFA	Other	New	Ongoing	Lead	Collaborating
FOCUS AREA 6C: KNOWLEDGE MANAGEMENT & LEARNING														

216. Management and Administration	HRM	Training on performance appraisal and training needs assessment	KEEAMA				14,378.00 (DACF-RFG)	1,500.00 (IGF)			HR	MA
217. Management and Administration	HRM	Training on leave administration in the local Government service	KEEAMA				10,000.00 (DACF-RFG)	1,500.00 (IGF)			HR	MA
218. Management and Administration	HRM	Procurement of office equipment and furniture	KEEAMA				25,000.00 (DACF-RFG)				HR	MA
219. Management and Administration	HRM	Training on performance management system & 4 Quarter Monitoring	KEEAMA				5,000.00 (DACF-RFG)	1,500.00 (IGF)			HR	MA
220. Management and Administration	HRM	Department of Human Resource (Goods & Service)	Elmina				10,000.00 (GOG)				HRM	MA

APPROVAL STATEMENT
THE COMPOSITE ANNUAL ACTION PLAN (AAP) FOR THE 2024 FISCAL YEAR

At the General Assembly meeting held onday, ...th....., 2023, Members of the General Assembly of the Komenda Edina Eguafo Municipal Assembly resolved and approved the Assembly's Composite Annual Action Plan (AAP) for implementation for the year 2024.

This 2024 AAP is submitted herewith for your study and necessary action, please.

CERTIFIED BY:

APPROVED BY:

.....
.....

MUNICIPAL COORDINATING DIRECTOR
MEMBER (WORLDWIDE ALATEVI)
(HON. JOHN ASPECT ACKON)

PRESIDING